

Terms & Conditions for Trade Exhibitors
Motueka A & P Show Sunday

Please ensure all staff and volunteers on your site read this information.

Welcome to Motueka's annual A & P Show. Trade stands are an important part of the show, and we trust that you will find our show to be enjoyable and profitable for you.

As a Trade Exhibitor, it is important that you help us to maintain a safe environment for all.

1. Trade Exhibitors must follow the instructions of Show Officials and Marshals.
2. Trade Exhibitors must comply with Local Body Bylaws and requirements, Acts of Parliament, and ACC Workplace audit standards.
3. Trade Exhibitors are responsible for preparing and monitoring a Health and Safety audit of their site by identifying, isolating or managing any potential hazards for staff, volunteers, contractors and the public.
4. Trade Exhibitors are responsible for briefing all staff and volunteers working on their site regarding the health and safety planning and monitoring of their site. This must include the A & P evacuation plan.
5. Trade Exhibitors are required to have a suitable, approved fire extinguisher on their stand at all times if their stand involves heat in any form. There must also be an appropriate non-flammable separation area between the public and heating apparatus.
6. There is to be no smoking inside Marquees or Trade Stands.
7. All LPG containers greater than 15kg must have certification by a registered gas fitter. All compressed gas cylinders must be secured against tipping and must have snap couplings.
8. Each Trade Exhibitor must keep all display equipment and signs within their allocated site boundaries.
9. All tent and marquee pegs, spikes, protruding objects etc. must be covered by bags, shrubs or similar.
10. The Motueka A & P Association reserves the right to order immediate removal of any person(s) and equipment from Marchwood Park.
11. Trade Exhibitors must ensure that they keep walkways, driveways and any other specified areas clear.
12. Trade Exhibitors must ensure that no dangerous equipment or chemicals are accessible to the public.
13. First Aid is available at the St John unit. Please ensure your staff and volunteers know where that is. Accidents and hazards must be reported to the Show Convenor at the office.
14. Trade Exhibitors vehicles are not able to be moved between 9am and 4pm on Show Day, unless so ordered by Show Management. Maximum vehicle speed limits must be adhered to.
15. Food/Drink is only to be sold in compliance with TDC and Health laws. Use-by dates and Best Before dates will be adhered to.
16. No hot-dogs or hot potato chips are to be sold by other than the contracted supplier.
17. The committee reserves the right to refuse acceptance of any Trade Stand, without explanation.
18. No water-bombs or Aerosol String will be tolerated at Marchwood Park.
19. Two gate passes will be supplied for each paid Trade Stand. Those requiring extra passes will need to apply separately to the Show Convenor.
20. Trade Exhibitors are responsible for supplying everything they need to run their stand, including tents etc.

We trust that you will enjoy your day with us.